

# **PERSONNEL/STUDENT AFFAIRS COMMITTEE**

## **AGENDA**

November 18, 1999  
Lewis-Clark State College  
Lewiston, Idaho

<b>ITEM</b>	<b>PAGE</b>
1. <b>COMMITTEE MINUTES:</b> October, 1999	<b>2</b>
2. <b>BOARD ACTION:</b> Routine Agenda Items	<b>5</b>
3. <b>BOARD ACTION:</b> Non-Routine Agenda Items	<b>33</b>
4. <b>COMMITTEE FORUM:</b>	<b>36</b>

**1. COMMITTEE ACTION:** Minutes of the October, 1999 Meeting

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to**  
approve/disapprove/table the Personnel/Student Affairs Committee Minutes for October, 1999.

**PERSONNEL/STUDENT AFFAIRS COMMITTEE**

Unapproved Minutes  
October 21, 1999  
College of Southern Idaho  
Twin Falls, Idaho

Board Members:      Curtis Eaton, Chair  
                             Harold W. Davis

**1. Athletics – Joint Discussion with Finance Committee**

Minutes in Finance Committee Agenda

**2. Committee Minutes – September, 1999**

No changes. Approved by consensus.

**3. Routine Agency/Institution Agendas**

*Idaho Public Television*

Mr. Eaton asked Mr. Morrill why the list of programs was included in the report. Mr. Morrill responded that it was his attempt to give the Board a heads up regarding some of the activities that have occurred and that will occur.

Mr. Eaton asked why there was a focus in November on technology. Mr. Morrill said November was month that the national network is making available a number of programs and resources.

Mr. Davis asked Mr. Morrill if he had been invited to a Statewide Engineering Education Advisory Council meeting to discuss IEPBS's role in delivering education programs. Mr. Morrill said he has not been invited, but would be pleased to discuss with the Council available resources for education delivery in engineering as well as other areas. Mr. Davis asked that Mr. Morrill be invited to the next meeting.

Mr. Davis asked Mr. Morrill how they balance education and entertainment programming.

4. Non-Routine Agency/Institution Agenda Items

*University of Idaho*

Mr. Eaton said the two items were percentage increases.

5. Committee Forum

Presidents

Mr. Eaton reported the Presidents' Council has had discussion on how to better utilize the presidents and agency heads' time at Board meetings. He asked for comment from the chair.

Dr. Charles Ruch, BSU, said they had had discussion and came up with five possible topics (not in priority order):

1. Faculty and staff compensation in relation to peer amounts and possible PERSI changes.
2. Scholarships, i.e. how to raise additional money, ideas on programs.
3. Career development, i.e. how to plan within a system that does not easily allow for changes from one role to another.
4. Student body diversity, i.e. expectations and what tools are available to make the student bodies more diverse.
5. FERPA which guides what institutions can release in terms of student records has been changed regarding minor-aged students involved in drug or alcohol. In the past, the institutions were not allowed to notify parents, but now it is permissible. The presidents are discussing the changes so there can be a common understanding of the new regulations.

Dr. Ruch said they would welcome Board counsel on any of the topic and that the Presidents' Council may try to put a white paper together on them.

Mr. Eaton asked that one topic be chosen to be addressed at the next meeting. He suggested topic #1. Dr. Ruch said he would bring it forth in November

#### Agency Heads

1. Mr. Ron Darcy advised the Gooding City Council has again voted down the request to reduce the speed limit in front of the ISDB.

Mr. Mike Rush reported:

1. A new emergency services coordinator has been hired.
2. Mr. Hector DeLeon has resigned and is going to work for the Commission on Hispanic Affairs. Additionally, he will be appointed to the 70 Percent Committee.
3. Mr. Devere Burton will be resigning and going to CSI.
4. Mr. Pat Young advised the IDVR Awards Banquet and Inservice Training will be October 26. He invited Board members to attend.

#### Faculty Presidents

1. The committee was advised that the faculty chairs and presidents are reviving the Idaho Council for Higher Education Faculties. Their major activity for this year will be to support the legislative initiative to provide salary equity for faculty.

#### Student Body Presidents

1. Mr. Mahmood U. Sheikh, UI, said the Associated Students will be working with President Hoover's office and Board staff to invite the Regents to attend the UI/BSU football game, scheduled for November 20. They are looking into hosting a reception and a tour. Regents will receive formal invitations.
2. Mr. Nathan Peterson, LCSC, asked for an update on the review of student debt. Mr. Eaton felt that the Senator Lee's scholarship recommendations would be a springboard for the larger question of student debt. He said he would get together with Dr. Fitch and would get back by the next meeting.
3. Mr. Davis asked if the student body presidents of the private schools could invited to become members of the public school student body associations. Mr. Peterson said they have been in contact with those presidents and are keeping them apprised of issues and concerns.

Mr. Davis said the student body officers at Ricks College would like to host the student body presidents in April, 2000.

**2. BOARD ACTION:** Routine Agenda Items

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to approve/disapprove/table the Routine Agency and Institution Agenda Items.**

PERSONNEL/STUDENT AFFAIRS COMMITTEE  
Routine Agenda

*IPTV Page 1*

2.0 Personnel/Student Affairs Committee

2.9 Items Not Covered in Other Sections

To: State Board of Education  
Fr: Peter W. Morrill, General Manager  
Dt: 10/22/99  
Re: System Report

NTIA/TIIAP Grant Awarded For DTV Datacast Planning, Page 2

Two Major Collaborative Projects With Idaho Health & Welfare, Page 3

New OUTDOOR IDAHO: The CCC, Page 4

New DIALOGUE FOR KIDS Science Program, Page 4

Morrill Presents To November WICHE Conference, Page 4

IdahoPTV Hosts SBOE Videoconference With Lawmakers, Page 5

NETA Boards Include IdahoPTV Managers, Page 5

Addressing Youth Violence: Resources For Educators, Page 5

New Services For ITV Service, Page 6

Quick Introduction To IdahoPTVs Education Services Staff, Page 6

Getting Ready For College, Page 7

December/January Focus On Careers And Jobs, Page 8

*Information "Haves" And "Have-Nots", Page 9*

Presidential Historian Doris Kearns Goodwin On DIALOGUE, Page 10

In The Pipeline..., Page 10

## NTIA/TIIAP GRANT AWARDED FOR DTV DATACAST PLANNING

IdahoPTV's grant request to the United States Department of Commerce/National Telecommunications and Information Agency (NTIA), Telecommunications and Information Infrastructure Assistance Program (TIIAP) has been funded.

Out of 700+ applications, 43 were funded (see <http://www.ntia.doc.gov/otiahome/tiiap/index.html> for a list and summary). The federal grant of \$75,430 towards the total project cost of \$163,730 will enable an eight month accelerated needs analysis and planning process among 20 Idaho educational and state agencies as they explore the possibilities for two-way datacast services reaching throughout Idaho. The resulting analysis and plan will guide the design of datacasting services on IdahoPTV's statewide digital television (DTV) broadcast network so that the network will serve a variety of statewide educational and community needs.

Participants in the planning process will use two-way videoconferencing, online meetings and discussions, and a groupware-supported decision-making meeting to speed the planning process and improve the quality of the resulting plan. End users will be involved in the process through statewide broadcast of call-in programs related to rural data-access issues, and through an associated website.

Since the design of DTV broadcasting is still developing, the opportunity to configure a two-way DTV datacast service that specifically serves rural populations is particularly timely. Among the services envisioned are: training and learning activities incorporating text, video, audio, and two-way interaction between teachers and learners; more widely accessible job, library, and health services and information; increased citizen access to government; and more efficient training and communication within state government.

The planning process involves agencies that serve all levels of education (early childhood, K-12, higher education, vocational education, continuing education), state telecommunications needs, human services, libraries, and citizen access to government. The planning process will leverage public investment in the new DTV public television network by designing it to serve a large variety of educational and community needs. This effort complements the "IdaNet" work, in that we'll be focusing on the set of services that may most effectively be delivered via DTV datacast, rather than a switched fiber network.

Dr. Rick Penticoff has been hired as the Project Manager. Rick will be pulling information and people together to focus on the potential DTV datacast services that each agency envisions. Rick has almost 20 years of experience as an educator, a writer, and "bleeding edge" innovative user of video-conferencing and Internet-based materials for teaching, learning, and collaborating.

## TWO MAJOR COLLABORATIVE PROJECTS WITH IDAHO HEALTH & WELFARE

Idaho Public Television and the Idaho Department of Health and Welfare have agreed to partner on the production of two major projects.

The first is the production of an hour long documentary and related multi-media material, on mental illness in our society. The program, currently scheduled to air in September of 2000, will follow several individuals and families as they deal with the stigma of mental illness.

One in four American families is affected in some way by mental illness. With proper treatment and support, most mentally ill people can live with and recover from their illness. The project will present examples of people who have made that transition.

This project also includes a teacher's guide, a web site, PSA's, and a second shorter video for use at in-service presentations. IdahoPTV's Marcia Franklin is the producer.

The second project will create materials that educate teens in Health and Welfare Region 3 about the financial responsibilities of having children. As part of welfare reform, Idaho's laws regarding teen age child support and assistance changed dramatically.

This project's goal is to educate teens in the schools in Region 3 about those new requirements: that if they have a child or father a child, the teens and their parents are financially responsible. This project includes a twenty minute video, a teacher's guide, a web site for students, and special in-service teacher training. IdahoPTV's Joan Cartan-Hansen is the producer.



IPTV Page 4

**NEW OUTDOOR IDAHO: THE CCC**

Aired, Thursday, October 21, 1999

A visit to Idaho's backcountry is likely to include at least a nodding acquaintance with a project built more than 60 years ago by the Civilian Conservation Corps — a trail, road, campground, picnic facility, forest lookout or bridge. Veteran CCC members share their memories and return to some of their Idaho work sites with an OUTDOOR IDAHO film crew to record their experiences and the results of their efforts in a new episode, "The CCC in Idaho."

**NEW DIALOGUE FOR KIDS SCIENCE PROGRAM**

Premiers Monday, October 25, 1999

The new live IdahoPTV produced science series DIALOGUE FOR KIDS, kicks off on Monday, October 25, 2pm/1pm MT/PT, with a look at "Bats." Guests include Barry Keller, professor of mammalian ecology at Idaho State University, and Charlene Vulla, natural resource specialist at the BLM, who answer questions from young viewers across the state. The program will also be streamed on the web, and has companion web materials.

Future DIALOGUE FOR KIDS shows include:

Robots, Monday, November 22, 2:00/1:00 MT/PT

Sports Medicine, January 24, Sports Medicine at 2:00/1:00 MT/PT

**MORRILL PRESENTS TO NOVEMBER WICHE CONFERENCE**

On Saturday, November 6, Peter Morrill will present an overview of Idaho Public Television's mandated statewide conversion to digital television at the Western Instructional Consortium for Higher Education (WICHE) in Portland.

The presentation will not only include an overview of the technological conversion including acquisition and transmission, but also the new potential for educational services in the digital environment.

### IDAHOPTV HOSTS SBOE VIDEOCONFERENCE WITH LAWMAKERS

On Wednesday, November 10, Idaho Public Television will host another in a series of videoconferences hosted by the State Board of Education with lawmakers.

The meeting will occur in the studios of IdahoPTV in Pocatello at Idaho State University, Boise and Moscow at the University of Idaho.

Discussion topics will include exiting standards, SBOE Strategic Plan, school facilities, school safety and student fee increases.

### NETA BOARDS INCLUDE IDAHOPTV MANAGERS

Ron Pisaneshi, Director of Broadcasting, was elected to a two-year term on the National Educational Telecommunications Association's (NETA) Programming Board of the Directors.

Dr. Gens Johnson, Director of DTV Planning and Learning Services, was elected to a two-year term on the NETA Center for Instructional Communications Board of Directors.

NETA is a national organization for exchanging information, resources, ideas, reactions, concerns, and analysis about educational television. Ron will be involved in examining a variety of programming issues common to educational broadcasters throughout the nation. Gens will be involved in fostering cooperative efforts at the national level to enable local educational service goals and objectives to be met more economically and efficiently, and exploring emerging new opportunities (and challenges) that various technologies provide for effectively expanding the reach of television-based educational resources.

### ADDRESSING YOUTH VIOLENCE: RESOURCES FOR EDUCATORS

Airs Saturday December 4, 11, and 18<sup>th</sup> at 8:30/7:30 a.m.

A cooperative effort with the State Department of Education. This series of recorded teleconferences provides educators with positive, practical information to identify youth that are at risk, develop state of the art safety plans and learn new strategies to reduce the likelihood of violence among our young people. Visit the Web site to download the program guide:

[www.communitiesofhope.org](http://www.communitiesofhope.org)

## NEW SERVICES FOR ITV SERVICE

During the spring of 1998, the Department of Education and IdahoPTV, with the assistance of the Idaho Education Association, conducted a statewide survey of K-12 classroom school teacher's to determine the most valuable titles and curriculum areas in which they need programming, as well as how the existing ITV service met their needs.

- One result from the survey was a desire for more science and math programming. To meet this need, three new services have been added to ITV. DIALOGUE FOR KIDS (see above) which will have an emphasis on math, science & technology; PBS MATHLINE and PBS SCIENCELINE were brought into the schedule this year; and new series focusing on math and science were purchased for the ITV service this year (fiscal year 2000). This means over the course of this school, IdahoPTV will broadcast more than 150 hours of new science and math programming to schools statewide.
- Another outcome of the survey was a need for a timeslot that teachers could request specific episodes of programs in our inventory. In response, we have set aside each Wednesday of the ITV service for Teacher Requests. Over the course of the school year we will broadcast more than 100 hours of such programming.
- Teachers also indicated a need for better information on programs and services available from Idaho Public Television, including information on the ITV service. As a result we began publishing TECHNOLOGY TOOLBOX FOR TEACHERS newsletters for both elementary and secondary schools that targets both our ITV and non-ITV programming to specific curriculum areas. 16,000 copies are sent to schools and posted on the Web.

## QUICK INTRODUCTION TO IDAHOPTV'S EDUCATION SERVICES STAFF

The IdahoPTV staff involved in reviewing educational programs, creating materials and working with classroom teachers, caregivers and parents:

Dr. Gens Johnson  
B.S. General Engineering, M.S. Engineering,  
Ph.D. Communication  
6 years experience in university teaching

IPTV Page 7

Melanie Williams:  
B.A. Elementary Ed  
M.Ed. in Literacy, in progress  
4 years classroom teaching experience

Julaine Ziegert  
B.S. Speech Pathology & Audiology, minor in Early Childhood Education  
M.S. Psychology  
15 years pre-school teaching experience  
Psychotherapist and social worker

Beverly Mitchell  
B.S. Education, emphasis in public health  
M.Ed. in Counseling and Human Services, expected Dec. 99  
15 years experience in adult education, and children in non-classroom and classroom settings

Kris Freeland  
A.S. Computers  
B.S. Elementary Ed, Reading Endorsement K-12, State of Idaho Technology Competency  
5 years classroom teaching experience, pre-school-K and elementary, and media specialist

## GETTING READY FOR COLLEGE

Choosing the college you are going to attend is a big deal! Even before that decision is ready to be made, there are several key questions for prospective college students and their families to consider...How are colleges different, and which is best for you? What will college life be like? What are the specific skills that will help you succeed in college? And the big question – how is it going to be paid for?

Prospective students and their parents get the inside scoop on IN THE MIX “College: A Crash Course” Airing December 8, 1999 at 1:00/12:00 a.m. MT/PT which follows a prospective student through the long and often times confusing application journey. See what admissions officers are looking for and how to apply for and get financial aid!

## IPTV Page 8

**YOUR COLLEGE EXPERIENCE: KEYS TO SUCCESS** airs December 10<sup>th</sup> at 1:30/12:30 a.m. MT/PT which features a collection of short pieces that each address different issues related to planning for and succeeding in college, including time management, selecting a major, and test-taking skills.

**FUNDING YOUR FUTURE: FINANCIAL AID FOR COLLEGE** Airing Saturday, December 11 at 5:00/4:00 p.m. MT/PT is a great resource for figuring out the financial aid maze! This is a cooperative project between the Idaho Association of Student Financial Aid Administrators and IdahoPTV. Financial aid and admissions officers from BSU, ISU, and CSI and U/I will discuss sources of financial aid for college, and how to line these resources up and will answer viewer questions regarding Financial Aid and Admissions. Call in your questions LIVE to 1-800-973-9800.

Companion web resources for these three programs can be found at [idahoptv.org](http://idahoptv.org).

**DECEMBER/JANUARY FOCUS ON CAREERS AND JOBS****WORKPLACE ESSENTIAL SKILLS**

- Episodes 101-113 air Saturday January 8, 2000 from 1:00/12:00 – 7:30/6:30 am
- Episodes 114-125 air January 15, 2000 from 1:00/12:00 – 7:00/6:00 a.m.

This series is designed to help those who are unemployed and under-employed and those looking for that first job to develop essential skills for finding and keeping a job. An outstanding resource, **WORKPLACE ESSENTIAL SKILLS** teaches how to use basic skills in the workplace. The skills content of each program is demonstrated through scenarios drawn from four workplace contexts: construction, manufacturing, health care, and retail/service.

**CAREER ADVANTAGE**

- Episodes 101-105 air January 8 7:30/6:30 am – 10:00/9:00 am MT/PT
- Episodes 106-111 air January 15 7:00/6:00 – 10:00/9:00 am MT/PT
- Episodes 112-126 air January 1:00/12:00 am – 8:30/7:30 am MT/PT

**CAREER ADVANTAGE** offers job-hunting tips from the pros and gives guidance on making basic career decisions. The programs are designed to answer the three basic questions involved with a career search: What do I really want? What's out there for me? How do I get what I want? Each episode also includes

## IPTV Page 9

“Hot Tips,” short, simple suggestions for action designed to help students overcome the inertia often felt by job seekers that can dead-end a job search.

**YOU’RE HIRED NOW WHAT?** Airing on December 10, at 1:00/12:00 a.m. - gives students a practical and humorous look at how they can avoid the common pitfalls of their first work experience. Included in the tape are segments on fitting in so you can stand out, common sense job etiquette, dealing with your boss and how to quit and still get a good reference.

*INFORMATION “HAVES” AND “HAVE-NOTS”*

DIGITAL DIVIDE airing January 2000

With all the hype, money and media attention focused on the technological revolution, there is often one point overlooked – we all don’t have the same opportunities to participate in the digital age. Rich and poor, black and white, male and female, - all are experiencing the digital age from different perspectives. With all the money being poured into technology there seems to be the age-old problem of the “haves and the have nots.” DIGITAL DIVIDE examines how the rapid proliferation of computers in American society affects young people and asks the question: is everyone participating equally in the digital revolution? Through engaging portraits of students and interviews with their parents, teachers and technology experts, DIGITAL DIVIDE explores why some children are falling behind in the information age. The program also examines how ethnicity, income, and location (e.g. rural or urban) seem to be linked to whether one will be an information “have” or “have-not” in the future.

IdahoPTV will be looking more closely at these issues in Idaho, in January and February, with a special Dialogue program on the subject, and partnership events throughout the state with local libraries, university schools of professional/technical education, and job service branches. There is a companion Web site to share ideas and insights regarding the digital revolution at [www.pbs.org/digitaldivide/](http://www.pbs.org/digitaldivide/)

IPTV Page 10

**PRESIDENTIAL HISTORIAN DORIS KEARNS GOODWIN ON DIALOGUE**

Aired Thursday, October 21, 1999

On Friday, October 15, 1999, presidential historian Doris Kearns Goodwin videotaped an interview with IdahoPTV's Marcia Franklin for statewide broadcast on DIALOGUE, to be shown on Thursday, October 21, 1999. Ms. Goodwin was in Idaho for the Idaho Humanities Council's annual dinner at the Boise Centre on the Grove.

IN THE PIPELINE....

**IDAHO: AN AERIAL TAPESTRY:**

Airs, Sunday, November 6 and December 5 7:00/6:00 p.m. Mtn/Pac.

This new view of Idaho from the air travels the length of the Snake River – from its origin in Wyoming, through Hells Canyon to Lewiston. The flying camera records major lakes: Pend Oreille, Priest, Coeur d'Alene, Bear. The flight soars over mountain ranges: Bitterroots, Sawtooths, Lost River. Desert canyons, numerous rivers and more glide into panoramic view on this geographic and geologic tour of the state.

**AMERICAN PROPHET: JOSEPH SMITH**

Airs, December 1, 7:00 p.m. Mtn/Pac.

Millions of people around the world know of him. Yet this frontier prophet of the early 1800's found little honor and eventual martyrdom at the hands of an angry mob in his own country. So who was this Joseph Smith and what was it about his remarkable life story, which inspired such impassioned rancor or unflinching reverence.

**Millennium Day Broadcast**

An extraordinary look at an extraordinary day! PBS will go around the globe to see the New Year in, in all time zones! Beginning Friday December 31<sup>st</sup> at 3:00/2:00 AM MT/PAC a.m. and continuing around the globe for 25 hours of celebration! This is a wonderful glimpse into diverse cultures which also underscores the common experience of being human.

**Idaho Legislature Is Back In January**

Become involved and stay informed, the State of the Budget Address and the State of the State Address will air January the 10<sup>th</sup> at 10:00/9:00 am and 1:00/noon MT/PT respectively. With the legislature gearing up in January so is IDAHO REPORTS, with hosts Joan Cartan-Hansen and John Crancer who will

IPTV Page 11

bring citizens in-depth analysis of legislative issues that impact their lives. Students can visit the Web site to see what bills the High School interns are following:  
<http://idahoptv.org/idreports/index.html>

Coming Up On DIALOGUE:

October 28 – “Y2K” Are you ready for Y2K? Host Joan Cartan-Hansen and her guests give some practical advice on getting over the Y2K bug. Guests include: John Cline, director of the Bureau of Disaster Services; Miles Browne, Idaho’s state government Y2K coordinator; and Diane Griffiths, network analyst for TechHelp.

November 4 – “Wilderness” Host Marcia Franklin will talk about the recent Clinton announcement on roadless areas in the Idaho Supreme Court decision on federal water rights in wilderness areas. Guests include: Jim McClure, John Freemuth, Stephany Bayles, John McCarthy, Clark Collins, and Senator Craig (via phone).

November 11 – School Facilities Funding

November 18 – TBA

November 25 – Interfaith Alliance, Executive Director Reverend C. Welton Goddy.

Past DIALOGUES:

October 14 – Early Childhood Education

October 7 – Gas Pricing

September 30 – Fish and Game Commission

September 23 – Charter Schools

September 16 – Medical Insurance Battles

Coming Up On OUTDOOR IDAHO:

“The Best of Outdoor Idaho” airs November 28, 7:00/6:00 p.m. Mtn/Pac.

Some of the best stories about the people and places that make Idaho special.

“Nations Among Us” we examine the role that Native Americans are taking in natural resource issues, like salmon and wolf recovery.

“Idaho by Train” -- Trains played a major role in the development of Idaho and continue to provide a romantic connection.



PERSONNEL COMMITTEE AGENDA  
ROUTINE AGENDA

2.1 Appointment  
2.13 Other

Ellen Hutchinson	Rehabilitation Counselor
FTE/Term:	1.0/12 Months
Proposed Annual Salary:	\$28,600.00
Effective Date:	October 18, 1999
Funding:	General/Federal
Rationale:	Replacement

Catherine Larson	Planning & Evaluation Manager
FTE/Term:	1.0/12 Months
Proposed Annual Salary:	\$36,004.80
Effective Date:	November 8, 1999
Funding:	General/Federal
Rationale:	Replacement

2.3 Changes in Salary, Rank, Title or Duties

Robert Schepe -	Rehabilitation Counselor II
FTE/Term:	1.0/12 Months
Proposed Annual Salary:	\$34,548.80
Current Annual Salary:	\$32,905.60
Amount and Percent:	5%
Effective Date:	October 17, 1999
Rationale:	Promotion from Counselor I

Brian Barker -	Rehabilitation Counselor II
FTE/Term:	1.0/12 Months
Proposed Annual Salary:	\$34,403.20
Current Annual Salary:	\$32,760.00
Amount and Percent:	5%
Effective Date:	October 17, 1999
Rationale:	Promotion from Counselor I

PERSONNEL/STUDENT AFFAIRS COMMITTEE  
ROUTINE AGENDA2.1 Appointments  
2.11 Administrative

## Kristina Balag—Business Education Connections Manager

FTE/Term: 1.0/12 month  
Proposed Annual Salary: \$32,053  
Effective Date: October 18, 1999  
Department/Funding: School to Work Program/Fiscal, Grant Funds

## Barbara S. Bowman—Business Education Connections Manager

FTE/Term: .75/12 month  
Proposed Annual Salary: \$25,927  
Effective Date: October 18, 1999  
Department/Funding: School to Work Program/Fiscal, Grant Funds

## Sascha Bridges—Lead Teacher

FTE/Term: 1.0/27 week  
Proposed Salary: \$12,516  
Effective Date: October 6, 1999  
Department/Funding: Children's Center/27 week, Local Funds

## Janet Byers—Business Education Connections Manager

FTE/Term: 1.0/12 month  
Proposed Annual Salary: \$35,526  
Effective Date: October 18, 1999  
Department/Funding: School to Work Program/Fiscal, Grant Funds

## Tonia J. Luo—Financial Aid Counselor

FTE/Term: 1.0/5 month  
Proposed Salary: \$12,804  
Effective Date: September 20, 1999  
Department/Funding: Financial Aid/5 month, Appropriated Funds

## Karen Otto—Grants Accountant

FTE/Term: 1.0/12 month  
Proposed Annual Salary: \$30,264  
Effective Date: October 4, 1999  
Department/Funding: College of Arts and Sciences/Fiscal, Appropriated Funds

Robert Q. Smith—Technical Support Specialist

FTE/Term: .75/12 month

Proposed Annual Salary: \$25,740

Effective Date: September 27, 1999

Department/Funding: Office of Information Technology/Fiscal, Appropriated Funds

Jeffery E. Thompson—Occupational Safety and Health Consultant

FTE/Term: 1.0/12 month

Proposed Annual Salary: \$40,000

Effective Date: November 1, 1999

Department/Funding: Risk Management/12 month, Grant Funds

Ruth Waller—Technology Teacher

FTE/Term: 1.0/12 month

Proposed Annual Salary: \$32,490

Effective Date: October 17, 1999

Department/Funding: College of Education/Fiscal, Appropriated Funds

Robert Walters—Engineering Support Technician

FTE/Term: 1.0/12 month

Proposed Annual Salary: \$30,264

Effective Date: October 12, 1999

Department/Funding: College of Engineering/Fiscal, Appropriated Funds

## 2.2 Reappointments

### 2.21 Administrative

Lynne Certain – Counselor

FTE/Term: 1.0/4 month

Proposed Salary: \$5,209 (4 month)

Current Annual Salary: \$12,033 (9 month)

Amount & Percent: +\$313/+2.7%

Effective Date: September 1, 1999

Department/Funds: Student Support Program/4 month, Grant Funds

Justification: Reappointment. This position will be terminated due to limited grant funds and the restructuring of the program.

Diana Longoria – Tutor Coordinator

FTE/Term: .5/9 month  
Proposed Annual Salary: \$12,397  
Current Annual Salary: \$12,033  
Amount & Percent: +\$364/+3%  
Effective Date: September 1, 1999  
Department/Funds: Student Support Program/9 month, Grant Funds  
Justification: Reappointment.

2.3 Reallocation of Position or Changes in Salary, Rank, Title, Duties or Status.

2.31 Administrative

Greg Colburn—Technical Support Specialist

FTE/Term: from .75 to 1.0/12month  
Proposed Annual Salary: \$35,360 (1.0 FTE)  
Current Annual Salary: \$26,376 (.75 FTE)  
Amount & Percent: 0  
Effective Date: November 1, 1999  
Department/Funds: Office of Information Technology/FY, Appropriated Funds  
Justification: Increase in FTE only.

Dean Gunderson—from Project Manager I to Facilities Planner

FTE/Term: 1.0/12month  
Proposed Annual Salary: \$34,572  
Current Annual Salary: \$33,925  
Amount & Percent: +\$647/2%  
Effective Date: October 3, 1999  
Department/Funds: Facilities Planning/Fiscal, Appropriated Funds  
Justification: Promotion within the Office of Facilities Planning.

Jami Herndon—from classified staff position of Financial Technician to professional staff position of Accountant

FTE/Term: from 1.0 to .75/12month  
Proposed Annual Salary: \$22,698 (.75 FTE, professional staff position)  
Current Annual Salary: \$25,355 (1.0 FTE, classified staff position)  
Amount & Percent: +\$3,682/19.4%  
Effective Date: October 3, 1999  
Department/Funds: Grants Accounting/Fiscal, Appropriated Funds  
Justification: Promotion from a classified staff position to a professional staff position.

Zachary Young—from Developer Analyst, Office of Information Technology to Information Systems Coordinator, Bookstore

FTE/Term: 1.0/12month  
Proposed Annual Salary: \$37,500  
Current Annual Salary: \$37,500  
Amount & Percent: 0  
Effective Date: October 31, 1999  
Department/Funds: Bookstore/Fiscal, Local Funds  
Justification: Change in positions from the Office of Information Technology to the BSU Bookstore.

## 2.32 Academic/Instructional

Phillip Fry—from Associate Professor to Director of Graduate Studies and Associate Professor

FTE/Term: 1.0/9 month  
Proposed Annual Salary: \$65,752  
Current Annual Salary: \$63,752  
Amount & Percent: +\$2,000/+3%  
Effective Date: August 16, 1999  
Department/Funds: College of Busn and Economics/AY, Appropriated Funds  
Justification: Promoted to Director of Graduate Studies. Salary differential is stipend for directorship.

J.E. Gonzalez—from BSW Coordinator and Assistant Professor to Assistant Professor

FTE/Term: 1.0/from 11 month to 9 month  
Proposed Annual Salary: \$48,349 (9 month)  
Current Annual Salary: \$59,093 (11 month)  
Amount & Percent: 0  
Effective Date: December 31, 1999  
Department/Funds: School of Social Work/Academic, Appropriated Funds  
Justification: Stepping down as BSW Coordinator and return to regular faculty position.

Robert Turrisi—from Dir of the Undergraduate Research Institute and Assoc Prof to Assoc Prof

FTE/Term: 1.0/9 month  
Proposed Annual Salary: \$42,552  
Current Annual Salary: \$45,552  
Amount & Percent: -\$3,000/-6.6%  
Effective Date: January 1, 2000  
Department/Funds: Psychology/Academic, Appropriated Funds  
Justification: Stepping down as Director of the Undergraduate Research Institute. Salary differential is stipend for directorship.

### 2.33 Other (Change in Classified Positions)

Costume Shop Supervisor (Classified Position)

FTE/Term: from .5 to .75/9 month  
Proposed Annual Salary: \$14,297 (.75 FTE)  
Current Annual Salary: \$9,532 (.5 FTE)  
Amount & Percent: 0  
Effective Date: November 25, 1999  
Department/Funds: Theatre Arts/Academic, Appropriated Funds  
Justification: Increase FTE due to increased workload. Reallocation of funds.

Office Specialist I (Classified Position)

FTE/Term: from .5 to 1.0/12 month  
Proposed Annual Salary: \$14,662 (1.0 FTE)  
Current Annual Salary: \$7,331 (.5 FTE)  
Amount & Percent: 0  
Effective Date: November 25, 1999  
Department/Funds: Campus Safety/Fiscal, Local Funds  
Justification: Increase FTE due to increased workload. Reallocation of funds.

Manager, Landscape Services (Professional Staff) from Grounds Foreman (Classified Position)

FTE/Term: 1.0/12 month  
Proposed Annual Salary: \$32,926  
Current Annual Salary: \$33,550  
Amount & Percent: -\$624/-2.8%  
Effective Date: November 25, 1999  
Department/Funds: Physical Plant/Fiscal, Appropriated Funds  
Justification: Change in status for position from classified to professional staff. In process of recruiting for fill this position. Reallocation of internal funds.

## 2.6 Request for New Positions

## 2.61 Administrative

Title: Manager, Marketing and Public Relations  
Type: Professional  
FTE/Term: 1.0/12 month  
Annual Salary: \$40,000 (plus benefits of \$11,200)  
Effective Date: November 22, 1999  
Department/Funding: TechHelp Program/Grant Funds  
Duties/Responsibilities: Directing and coordinating the marketing and public relations activities of TechHelp. Works with customers, state agencies, legislators, resource providers, and other public and private organizations with interest in TechHelp programs and activities.

Title: Post-doctoral Associate  
Type: Professional  
FTE/Term: 1.0/12 month  
Annual Salary: \$32,000 (plus benefits of \$8,960)  
Effective Date: November 22, 1999  
Department/Funding: Electrical Engineering/Grant Funds  
Duties/Responsibilities: Post-doc work on grant received from the National Science Foundation entitled Development of a Low-Power, RF Integrated Circuit R&D Infrastructure in Idaho for Rapid Commercialization of Wireless, Personal Communication Consumer Products.

Title: PT3 Grant Coordinator  
Type: Professional  
FTE/Term: 1.0/12 month  
Annual Salary: \$40,000 (plus benefits of \$11,200)  
Effective Date: November 22, 1999  
Department/Funding: College of Education/Grant Funds  
Duties/Responsibilities: Travel to districts and install conferencing system and train on-site support personnel. Maintain the University conferencing system and troubleshoot for the districts after the systems are installed. Grant received from the Department of Education. Kerri Whitehead will transfer within the College of Education into this new position.

## 2.63 Other

Title: Office Specialist 2  
Type: Classified  
FTE/Term: .5/12 month  
Annual Salary: \$9,079 (plus benefits of \$3,541)  
Effective Date: November 22, 1999  
Department/Funding: College of Education/Grant Funds  
Duties/Responsibilities: Provide secretarial services to coordinate with faculty, answer the telephone, and work with the financial system in working with a grant received from the SDOE.

Title: Office Specialist 1 (two positions)  
Type: Classified  
FTE/Term: .75/12 month  
Annual Salary: \$10,998 (plus benefits of \$4,289)  
Effective Date: November 22, 1999  
Department/Funding: Office of Information Technology/Local Funds  
Duties/Responsibilities: Convert temporary appointment to permanent status for two positions working at the BSU main switchboard.

Title: Event Tech Coordinator  
Type: Classified  
FTE/Term: 1.0/12 month  
Annual Salary: \$20,405 (plus benefits of \$9,960)  
Effective Date: November 22, 1999  
Department/Funding: Pavilion/Local Funds  
Duties/Responsibilities: Coordinate events technical production staff and equipment operations for the Pavilion. Operates electronic equipment. Plans and organizes event technical staff, equipment, and facility requirements.



## 2.8 Athletics (All Personnel Actions and Positions)

## 2.81 Appointments

Paul A. Bubb—Assistant Director

FTE/Term: 1.0/12 month

Proposed Annual Salary: \$36,000

Effective Date: November 1, 1999

Department/Funding: Bronco Athletic Association/Fiscal, Local Funds

## 2.81 Extra Compensation

## Summer Camps:

Ed Boyce, Men's Basketball Camp	\$9,900
Rodney Jensen, Men's Basketball Camp	8,428
Janette Penfield, Volleyball Camp	2,000
Keith Rubio, Volleyball Camp	3,000
Frederick Sturm, Volleyball Camp	4,000
LaVaughn Williams, Men's Basketball Camp	3,000

PERSONNEL/STUDENT AFFAIRS COMMITTEE  
ROUTINE AGENDA2.1 Appointments/Reappointments  
2.13 Other

Mason, Gail A. - Interim Director

FTE/Term: .50/12 Months  
Proposed Annual Salary: \$21,673.60  
Effective Date: October 18, 1999  
Department/Funding: J.C. Anderson Resource Center/FY/Local Funds

## 2.14 Technical School

Green, Scott - Instructor

FTE/Term: 1.0/10 Months  
Proposed Annual Salary: \$30,264.00  
Effective Date: October 13, 1999  
Department/Funding: Machining Technology/FY/State Funds

2.2 Reappointments  
2.22 Academic/Instructional

Smith, Michael - Accelerator Engineer

FTE/Term: 1.0/12 Months  
Proposed Annual Salary: \$49,920.00  
Effective Date: October 3, 1999  
Department/Funding: Physics/FY/Grant Funds  
Rationale: Reappointment.

## 2.23 Other

Jim, Audrey - Study Recruiter

FTE/Term: 1.0/12 Months  
Proposed Annual Salary: \$27,851.20  
Effective Date: October 2, 1999  
Department/Funding: Institute of Rural Health Studies/FY/Grant Funds  
Rationale: Reappointment.

## 2.24 Technical School

Mundt, Carol - Instructor

FTE/Term: .65/9 Months

Proposed Annual Salary: \$14,223.04

Effective Date: October 3, 1999

Department/Funding: Adult Basic Education/AY/Grant Funds

Rationale: Reappointment.

## 2.6 Request for New Position

## 2.63 Other

Paralegal

Type: Non-Classified

FTE/Term: 1.0/12 Months

Annual Salary: \$32,011.20

Effective Date: January 10, 2000

Department/Funding: General Counsel &amp; Risk Management/FY/State Funds

Rationale: Additional support to provide assistance to General Counsel and conduct research for legal matters.

## 2.64 Technical School

Office Specialist 2 (PCN 7616)

Type: Classified

FTE/Term: Change from .50 to 1.0/12 months

Annual Salary: \$18,158.40

Effective Date: December 1, 1999

Department/Funding: SAT Student Services/FY/State Funds

Rationale: Add'l clerical support to assist with the added responsibilities and special projects for the STARS Retention Program.

PERSONNEL/STUDENT AFFAIRS COMMITTEE  
ROUTINE AGENDA

## 2.1 Appointments

## 2.12. Academic/Instructional

Wongprasert, Tanichya - Assistant Professor

FTE/Term: 1.0/9 months

Proposed Annual Salary: \$31,010

Current Annual Salary: \$N/A

Amount and Percent: \$0 (+0%)

Effective Date: January 10, 2000

Department/Funding: Division of Fine and Performing Arts/AY/Appropriated Funds

Rationale: New Position - Governor's Initiative

## 2.13 Other

Thomas-Jorgenson, Jill - Project Coordinator

FTE/Term: 1.0/12 months

Proposed Annual Salary: \$36,005

Current Annual Salary: \$N/

Amount and Percent: \$0 (+0%)

Effective Date: October 4, 1999

Department/Funding: ID Small Business Development Center/FY/Appropriated Funds

Rationale: New Position approved September 1999

## 2.6 Request for New Position

## 2.63 Other

Office Specialist II

FTE/Term: 1.0/12 months

Proposed Annual Salary: \$19,760

Current Annual Salary: \$N/A

Amount and Percent: \$0 (+0%)

Effective Date: November 1, 1999

Department/Funding: Division of Education/Fiscal/Grant Funds

Rationale: To prepare requisitions, make travel arrangements, maintain database and prepare documents using word processing for Albertson grant

Miller, Adam - Web Master

Type: Exempt  
 FTE/Term: 1.0 FTE/12 months  
 Annual Salary: \$32,011  
 Effective Date: October 1, 1999  
 Department/Funding: Institute for Community Develop/FY, State Grant and Local Funds  
 Duties/Responsibilities: .5 FTE Webmaster approved June 1999; position developed into a full-time position by October; Duties remain managing and monitoring web site development, assisting business clients and student interns.

## 2.64 Technical College

Bunt, Diana Sue - Internet Course Instructional Manager

FTE/Term: 1.0/12 months  
 Proposed Annual Salary: \$47,715  
 Current Annual Salary: \$N/A  
 Amount and Percent: \$0 (+0%)  
 Effective Date: September 1, 1999  
 Department/Funding: Workforce Training/Fiscal/ Grant Funds  
 Rationale: Manage the fundamentals of Health occupations internet course; develop standard operating procedures and instructional management, and identify the articulation between secondary, postsecondary and Workforce Training Network Ctr delivery elements.

## 2.8 Athletics

### 2.83 Additional Compensation

Allredge, Andy, assisting in the baseball program, \$1,000  
 Cameron, Clint, assisting in the baseball program, \$1,000  
 Cheff, Toby, assisting in the baseball program, \$1,000  
 Clouser, Kevin, assisting in the baseball program, \$1,000  
 Goetz, Tom, assisting in the baseball program, \$1,000  
 Pfeifer, George, Men's Basketball Coach, basketball coach for camp, \$1,468  
 White, Jamie, assisting in the basketball camp, \$1,468

PERSONNEL/STUDENT AFFAIRS COMMITTEE  
ROUTINE AGENDA

2.1 Appointment  
2.12 Academic/Instructional

Ross T. Hensen, Affiliate Assistant Professor of Mechanical Engineering

FTE/Term: 1.0/9 months  
Proposed Annual Salary: None  
Effective Date: October 4, 1999  
Department/Funding: College of Engineering  
Justification: New affiliate faculty member

Kathleen Kavanagh, Assistant Professor of Forest Resources

FTE/Term: 1.0/9 months  
Proposed Annual Salary: \$46,009.60  
Effective Date: October 3, 1999  
Department/Funding: College of Forestry, Wildlife and Range Sciences/General Education Funds  
Justification: New appointment

Steven Knick, Affiliate Professor of Fish and Wildlife

FTE/Term: 1.0/9 months  
Proposed Annual Salary: None  
Effective Date: October 22, 1999  
Department/Funding: College of Forestry, Wildlife and Range Sciences  
Justification: New affiliate faculty member

Vladimir S. Moxson, Affiliate Associate Professor of Metallurgical Engineering

FTE/Term: 1.0/9 months  
Proposed Annual Salary: None  
Effective Date: October 4, 1999  
Department/Funding: College of Mines and Earth Resources  
Justification: New affiliate faculty member

## 2.3 Changes in Salary, Rank and Duties

## 2.31 Administrative

Harold Gibson, Alumni Relations Director

FTE/Term: 1.0/12 months  
 Proposed Annual Salary: \$75,587.20  
 Current Annual Salary: \$65,582.40  
 Amount and Percent: +\$10,004.80 (+15.26%)  
 Effective Date: November 1, 1999  
 Department/Funding: University Advancement/Nonappropriated Funds  
 Justification: Add 1 responsibilities as financial officer for Advancement

John Hammel, Prof of Soil Science and Acting Associate Dean of College of Ag Academic Programs to Prof of Soil Science and Associate Dean of College of Ag Academic Programs

FTE/Term: 1.0/12 months  
 Proposed Annual Salary: \$90,001.60  
 Current Annual Salary: \$75,358.40  
 Amount and Percent: +\$14,643.20 (+19.43%)  
 Effective Date: October 1, 1999  
 Department/Funding: Coll of Ag/Ag Research and Extension Appropriated Funds  
 Justification: Change in position

Gordon Keetch, Extension Educator to Extension Educator and Interim County Chair

FTE/Term: 1.0/12 months  
 Proposed Annual Salary: \$48,921.60  
 Current Annual Salary: \$47,528  
 Amount and Percent: +\$1,393.60 (+2.9%)  
 Effective Date: October 4, 1999  
 Department/Funding: Coll of Ag/Ag Research and Extension Appropriated Funds  
 Justification: Temporary increase in administrative responsibilities

Linda I. Webb, Extension Educator to 4-H Specialist

FTE/Term: 1.0/12 months  
 Proposed Annual Salary: \$49,004.80  
 Current Annual Salary: \$47,132.80  
 Amount and Percent: +\$1,872 (+3.97%)  
 Effective Date: October 2, 1999  
 Department/Funding: College of Agriculture/Agriculture Research and Extension Appropriated Funds  
 Justification: Permanent change to new position

2.6 Request for New Position

2.63 Other

Science and Engineering Proposal Writer (non-faculty exempt position)

FTE/Term: 1.0/12 months

Proposed Annual Salary: \$40,000

Effective Date: December 1, 1999

Department/Funding: University Research Office/Nonappropriated Funds

Justification: Position needed for support in technical writing



**3. BOARD ACTION:** Non-Routine Agenda Items

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to** approve/disapprove/table the Non-Routine Agency and Institution Agenda Items except as listed below.

*Idaho State University*

**2.91 Request for Approval to Permit Serving of Alcohol in Common Areas of the Idaho Orthopaedic & Sports Clinic and Non-Public Areas of the Alumni House**

ISU requests State Board approval, pursuant to the Board's Guidelines for Enforcement and Monitoring of Alcohol Rule, Section II, to permit its President to designate the common areas of the Idaho Orthopaedic and Sports Clinic Facility on the ISU campus and the non-public areas of the ISU Alumni House for the occasional serving of alcohol. The Board previously entered into a long-term lease with the Sports Clinic facility, pursuant to which, ISU is permitted to schedule social functions after regular business hours. ISU would like the ability to schedule occasional events or receptions at these facilities, at which alcohol could be served.

**It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to** approve/disapprove/table Idaho State University's request to permit the serving of alcohol in common areas of the Idaho Orthopaedic and Sports clinic and non-public areas of the Alumni House.

PERSONNEL/STUDENT AFFAIRS COMMITTEE  
NON-ROUTINE AGENDA

## 2.3 Reallocation of Position or Changes in Salary, Rank, Title, Duties or Status.

## 2.31 Administrative

Gerald Bow—from classified position of Building Facilities Foreman to professional staff position of Manager of Facilities Maintenance

FTE/Term: 1.0/12 month  
Proposed Annual Salary: \$37,024 (professional staff position)  
Current Annual Salary: \$29,494(classified staff position)  
Amount & Percent: +\$7,530/+25.5%  
Effective Date: September 5, 1999  
Department/Funds: Physical Plant/Fiscal, Appropriated Funds  
Justification: Promotion within the Physical Plant staff from a classified staff position to a professional staff position.

Sonia Leatham—from Developer Analyst to Developer Analyst, Group Lead

FTE/Term: 1.0/12month  
Proposed Annual Salary: \$47,351  
Current Annual Salary: \$35,535  
Amount & Percent: +\$11,816/+33.3%  
Effective Date: October 17, 1999  
Department/Funds: Office of Information Technology/FY, Appropriated Funds  
Justification: Promotion within the Office of Information Technology to a lead position.

Greg Lewis—from Developer Analyst to Developer Analyst, Group Lead

FTE/Term: 1.0/12month  
Proposed Annual Salary: \$50,254  
Current Annual Salary: \$38,438  
Amount & Percent: +\$11,816/+30.7%  
Effective Date: October 17, 1999  
Department/Funds: Office of Information Technology/FY, Appropriated Funds  
Justification: Promotion within the Office of Information Technology to a lead position.

PERSONNEL/STUDENT AFFAIRS COMMITTEE  
NON-ROUTINE AGENDA

## 2.3 Changes in Salary, Rank and Duties

## 2.31 Administrative

LeRoy Luft, Professor of Agricultural Economics, Director of Cooperative Extension Systems and Associate Vice Provost for Outreach and Technology

FTE/Term:	1.0/12 months
Proposed Annual Salary:	\$116,563.20
Current Annual Salary:	\$105,955.20
Amount and Percent:	+10,608.00 (+10%)
Effective Date:	November 29, 1999
Department/Funding:	Outreach and Technology
Justification:	Increase in administrative responsibilities

Steven Penoncello, Professor of Mechanical Engineering and Chair to Professor of Mechanical Engineering and Acting Associate Dean

FTE/Term:	1.0/12 months
Proposed Annual Salary:	\$102,606.40
Current Annual Salary:	\$97,718.40
Amount and Percent:	+\$4,888 (+5.0%)
Effective Date:	October 3, 1999
Department/Funding:	College of Engineering/General Education Funds
Justification:	Temporary increase in administrative responsibilities

#### **4. COMMITTEE FORUM**

##### Presidents:

Dr. Richard Bowen, ISU  
Dr. Michael Burke, NIC  
Dr. James Hottois, LCSC  
Dr. Robert Hoover, UI  
Dr. Miles LaRowe, EITC  
Mr. Jerry Meyerhoeffer, CSI  
Dr. Charles Ruch, BSU – Faculty/Staff Compensation

##### Agency Heads:

Mr. Ron Darcy, ISDB  
Mr. Peter Morrill, IPTV – Status Report  
Dr. Mike Rush, SDPTE  
Mr. Pat Young, IDVR

##### Faculty Presidents:

Dr. Joseph Feeley, UI  
Ms. Mary Lou Robinson, LCSC  
Ms. Pam Ingram, EITC  
Mr. Jim Tartar, CSI  
Dr. Jennifer Attebery, ISU  
Mr. Alan Lamb, NIC  
Dr. Linda Petlichkoff, BSU – Salary Competitiveness

##### Student Body Presidents:

Ms. Teresa Daniels, EITC  
Ms. Angela Buhler, CSI  
Mr. Matt Bott, BSU  
Mr. Nathan Peterson, LCSC  
Mr. Mahmood U. Sheikh, UI  
Mr. Dan Sheckler, NIC  
Ms. Katie Muhlfeith, ISU – Tobacco Money